## **Appointment of foreign experts**

- 1. If investors want to appoint a foreigner as senior management, technical expert or consultant, the investors need to submit to the Myanmar Investment Commission (MIC) for approval, addressed to the Chairman of MIC, the following documents:
  - Application letter (including name, passport number, position, duration, qualification)
  - Form (12-A) (application form for the permission of work)
  - Invoice for the service fee MMK 5000 for the appointment of each foreigner
  - Copy of passport
  - Number of proposed employees (local, foreign)
  - Number of existing employees (local, foreign) including each employee name, expertise level and position)
  - Copy of latest quarterly performance report of the company
  - Foreigner's name, passport number, evidence of expertise or degree and profile
  - Power of Attorney (if investors cannot come to office, including name, national registration certificate number and phone number)
- 2. The request for the appointment of foreign experts must be made within 7 working days after the date of arrival of such foreign experts. The investor can also apply for prior approval for such appointments.
- 3. If the foreign expert resigns before or after the duration of appointed period, the company needs to submit copy of air ticket and resignation letter to approve this foreign experts' resignation.
- 4. This announcement comes into effect on 21<sup>st</sup> October, 2017.

**Investment Monitoring Division** 

Directorate of Investment and Company Administration