

## Announcement of Overtime

According to the Overtime Procedure of Factory and General Labour Laws Inspection Department, it is hereby announced that companies which are investing under Myanmar Investment Commission (MIC) and Region/State Investment Committee's permit and endorsement shall carry out the following.

- Companies shall seek signed approval from an employee required to work overtime on a weekday (Monday to Friday) which is not to exceed 3 hours per weekday or 5 hours on a Saturday.
- For overtime on a Sunday or a Public Holiday, companies shall seek signed approval from the employee and an acknowledgement from the Workplace Coordination Committee.
- No employee may be required to work more than one Sunday in a 4 week period.

Myanmar Investment Commission